

**Business and Financial Services - Institutional Reimbursement**

**Agency/Program #:** 6901-06-G2  
**Division:** Business and Financial Services  
**Program:**

**Agency Name:** Department of Health and Human Services  
**Agency Contact:** Laurie Lamson / Scott Sim 444-9407  
**LFC Contact:** Senator Cobb, Senator Williams  
**LFD Liaison:** Marilyn Daumiller 444-5386  
**OBPP Liaison:** Robert Hamud 444-0054

**Program or Project Description:**

INSERT PROGRAM COPY HERE - We will make the box bigger to accommodate the overflow if needed

Appropriation, Expenditure and Source				
Fund Name:	2008		2009	
	Approp.	Expended	Approp.	Expended
General Fund				
State Special				
Federal Funds				
<b>Total:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Approp & Expenditure numbers are as of October 31, 2007

**Goal(s):**

Continually work to improve the business processes used within the division for institutional cost recovery, with a goal of recovering \$19 million per year for Fiscal Years 2008 and 2009.

**Performance Measures :**

Amounts recovered per Fiscal Year by the Institutional Reimbursement Section.  
 (Report on the goal of \$19.0 million.)

2009 Biennium Significant Milestones:		Completion Dates	
		Target	Actual
1	Please see the attached OBPP report.		
2			
3			
4			
5			

**Performance Report:**

Please see the attached OBPP report.

**LFD Narrative:****Executive Changes:**

- 1) Changes to Goals – Yes
- 2) Changes to performance measures – The \$19 million target was removed, and the process is further described.

**LFD Assessment:**

- 1) Goal is measurable within the biennium – Yes
- 2) Progress toward goal – On Track with a caution of a projected budget deficit as indicated in the following Appropriation Issues

**Appropriation Issues**

- 1) Appropriation/Expenditure Provided – No
- 2) Other Appropriation issues – According to the DPHHS Budget Status Report, the total budget for the division as of September 30, 2007 shows a projected deficit of (\$546,048), \$80,619 of which is in personal services.

**Options regarding goal/initiative and performance measures**

- 1) On Track – While the report shows collections of \$4.9 million (more than one quarter of the estimated \$19 million goal), LFD staff recommends updates in June and November of 2008 because the “continual improvement of the business process” could be tied to the division’s appropriation, which was in a deficit position as of the end of September 2007, and no updates to the appropriation have been provided.



Version	Date	Author
AO - 1	12/4/07	MD

Change Description
Added LFD Narrative



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BUDGET AND PROGRAM PLANNING

## Goals/Objectives

**Agency Contact:** Laurie Lamson **Phone Number:** 444-9407  
**Agency Name:** Department of Public Health and Human Services  
**Division:** Business and Financial Services Division (BFSD)  
**Program (identify and briefly describe):** BFSD provides support services for the department, including financial and accounting oversight, cash management, preparation and filing of federal financial reports, purchasing supplies and equipment, payroll processing, audit coordination, lease management, mail handling, management of vital records and statistics, and property and records management. BFSD also provides leadership and guidance in the development and implementation of accounting policies and procedures and best business practices.

**List a single goal and brief description:**

Continually work to improve the business processes used within the division for institutional cost recovery.

**Describe the performance measures related to this goal:**

The measurement basis is the total dollars collected by the Institutional Reimbursement Section of BFSD for services provided at the DPHHS institutions. Collections are dependent upon the patient's ability to pay, coverage by insurance, eligibility for federal programs, allowability of costs under federal programs, and whether the debt can be collected under state collection processes.

**List significant milestones and target dates to be completed in the 2009 Biennium:**

The total amount collected will be measured for the periods ending June 30, 2008 and June 30, 2009.

**Describe the current status of the measurements related to the goal:**

Collections through October 31, 2007 for the period July 1 through September 30, 2007 are \$4,907,787.